



## General Purposes Committee

**Thursday 13 September 2012 at 7.00 pm**  
Committee Room 4, Brent Town Hall, Forty Lane,  
Wembley, HA9 9HD

### Membership:

#### Members

Councillors:

Butt (Chair)  
R Moher (Vice-Chair)  
Beswick  
Brown  
Cheese  
Hirani  
Kansagra  
Long  
Lorber  
J Moher

#### first alternates

Councillors:

A Choudry  
Jones  
Arnold  
Beck  
Sneddon  
Van Kalwala  
Colwill  
Al-Ebadi  
Hopkins  
Chohan

#### second alternates

Councillors:

Krupa Sheth  
Kabir  
Mrs Bacchus  
Matthews  
Allie  
Aden  
BM Patel  
Naheerathan  
Hunter  
S Choudhary

**For further information contact:** Anne Reid, Principal Democratic Services Officer  
020 8937 1359, [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)

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[www.brent.gov.uk/committees](http://www.brent.gov.uk/committees)

**The press and public are welcome to attend this meeting**

# Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
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<b>1</b>	<b>Declarations of personal and prejudicial interests</b>	
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Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

<b>2</b>	<b>Minutes of the previous meeting</b>	1 - 4
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<b>3</b>	<b>Matters arising (if any)</b>	
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<b>4</b>	<b>Deputations (if any)</b>	
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<b>5</b>	<b>Flexible working</b>	5 - 18
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This report provides details of the proposed flexible working policy and procedure. This will replace all current flexible working arrangements and provides an improved offer for staff.

**Wards Affected:**

All Wards

**Contact Officer:** Cara Davani, People and Development

Tel: 020 8937 1909

[cara.davani@brent.gov.uk](mailto:cara.davani@brent.gov.uk)

<b>6</b>	<b>Review of staff benefits</b>	19 - 26
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Following GP Committee approval of Brent's draft collective agreement on harmonised terms and conditions of employment in June 2012, the outcome of the trade union ballots is now known. Universal agreement was not obtained. This report sets out the recommended approach for harmonisation in light of this.

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All Wards

**Contact Officer:** Cara Davani, People and Development

Tel: 020 8937 1909

[cara.davani@brent.gov.uk](mailto:cara.davani@brent.gov.uk)

## 7 Disciplinary policy

This report seeks approval to amendments to the existing disciplinary policy.

*(report to follow)*

### **Wards Affected:**

All Wards

**Contact Officer:** Cara Davani, People and Development

Tel: 020 8937 1909

cara.davani@brent.gov.uk

## 8 Appointments to Sub-Committees / Outside Bodies

## 9 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.



Please remember to **SWITCH OFF** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets are available on the second floor.
- Catering facilities can be found on the first floor near The Paul Daisley Hall.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge